The Minor in Business and Information Technology Education consists of the following courses:

I. **REQUIRED COURSES:** 12 SH

   - BE 3340 Business Communications (3) (WID) (Prerequisite: RC 2001 or its equivalent)
   - BE 3380 Information Systems for Business and Education Professionals (3)
   - BE 4510 Office Management (3)
   - BE 4650 Computer Applications for Business and Education Professionals (3)

II. **ELECTIVES (Select 6 SH from the following):** 6 SH

   - BE 4550 Network Administration for Business and Education Professionals (3)
   - CTE 4660 Methods and Materials in Career and Technical Education (3)
   - CIS 1026 Essential Business Tools & Technologies (3)
   - CIS 2050 Information Technology in the Organization (3)
   - CIS 3610 Project Management (3)
   - CIS 3710 Emerging Information Technologies (3)
   - Other electives may be chosen with the advice and approval of the CTE Program Director.

III. **TOTAL HOURS REQUIRED FOR MINOR:** 18 SH